

ESSENTIAL COMMUNICATION: SOFT SKILLS TRAINING

WORKSHOP DETAILS

Possessing technical expertise is important, but excelling in the workplace requires strong "soft" skills for effective collaboration. Cultivating these skills enhances work environment, productivity, and job satisfaction. This discussion highlights the significance of soft skills, explores ten key ones, emphasizes their role in relationships, communication, problem-solving, and conflict resolution, and offers practical insights for applying them in various situations. Building and leveraging soft skills are vital for a positive and successful professional journey.

WORKSHOP OBJECTIVE

The participants will understand the significance of soft skills in the workplace, identify key soft skills, apply them to improve workplace interactions, communication, problem-solving, and conflict resolution, and use practical strategies in real-world situations. This will enable participants to create a positive work environment and succeed in their careers.

MODE OF LEARNING

Virtual Instructor-led – 4 hours online delivery. In-Person Workshop- 6 hours of in-person training



(a)

